

**AUTHORIZATION FOR RELEASE OF MEDICAL RECORDS**

PATIENT INFORMATION (Please print):

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Social Security No: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

**RELEASE OF MEDICAL RECORDS FROM:**

Physician: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/FAX: \_\_\_\_\_

**TO: East Alabama Ear, Nose, and Throat, P.C.  
1965 1<sup>st</sup> Avenue,  
Opelika, Alabama 36801**

(334) 705-0378-- FAX

(334) 364-0356-- Medical Records Direct Line

Please release a copy of all my medical records, including, but not limited to, office notes, operative notes, laboratory results, x-ray reports, audio reports, audio-verbal notes (AVT), etc. unless otherwise listed: \_\_\_\_\_

Mental Health/Substance Abuse Treatment  Yes  No

HIV/AIDS Treatment  Yes  No

This authorization expires on no specific date unless otherwise stated; I understand I have the right to revoke this authorization at any time: exp. date \_\_\_\_\_

**BY MY SIGNATURE I AUTHORIZE RELEASE OF MEDICAL RECORDS**

Patient: \_\_\_\_\_ Date: \_\_\_\_\_

Parent or guardian (please circle)

Due to HIPPA regulations, no miscellaneous records can be released such as any medical record received in this office from another doctors' office, hospital, diagnostic center, etc. No records will be copied prior to the year 2000. HIPPA regulations require medical facilities to keep records for 10 years. If chart is voluminous, patient could be required to pay copying costs and/or storage fees, which needs to be paid in cash prior to retrieving/copying of records.